

Database Specialist

Location: Markham, ON
Immediate Supervisor: Donor Services and Data Manager
Application Deadline: **September 16, 2022**

We are looking for a talented Database Specialist to join our operational team and help us improve the multifaceted use of data and data systems as we serve our donors, staff teams, leadership, and external partners. If you have a database / data management certification/degree, have database management experience, work exceptionally well with numbers and with people, and have a strong desire to see vulnerable populations overcome their challenges, we want to hear from you.

Globally, 1.7 billion people are affected by neglected tropical diseases (NTDs) like leprosy. They are the world's most underserved people and communities. NTDs don't just cause illness and disability, but they destroy livelihoods and tear families apart. These diseases seed discrimination and isolation. Neglected tropical diseases trap people in a cycle of poverty.

As followers of Jesus, we cannot stand by and let people suffer needlessly from treatable and preventable diseases. God calls us to intervene in this broken world as agents of restoration and hope. We work with our committed supporters here in Canada and our partners in the countries where we serve to be champions of hope.

Charity Intelligence Canada named us a ["Top Ten Impact Charity"](#) and a ["Top Ten International Impact Charity."](#)

Overview of the Role

In this role you will be responsible for ensuring data integrity while providing planning, and configuration expertise for the existing customer relationship management (CRM) software including its related applications/services and for other software within the organization. This includes assessing and improving processes to ensure system and data security, reporting on initiatives and outcomes, compliance, data integrity, user training, implementation of new software, and providing specialized support to internal departments on data related projects. You will be an integral part of the team that is overseeing availability and quality of data in decision making. This is a full-time position.

What we offer

At Effect Hope, we ask a lot of our employees, but we also offer a lot in return.

- Benefits: A competitive salary, medical/dental/vision plan, and matching pension plan.
- Location: This is an in-office role with flexibility to work from home. Our office is currently located in Markham with easy access to highways and transit. We are currently exploring relocating within Markham, or West Scarborough and North York areas.

- Community: Hang out and pray with your colleagues and be encouraged in your faith.
- Career Development and Mentoring: You will be joining a Christian organization with experienced and thoughtful leaders who are committed to investing their time to grow and develop others.

What you bring to the role

- Certificate or Undergraduate degree preferably in information systems, database /data management and or business administration or an equivalent combination of education, training, and experience.
- Up to 5 years of experience in a similar role with experience in database management, analysis, and data mining; non-profit organization preferred.
- Experience in developing and delivering data analysis and reporting that provides regular business results updates and guidance, preferably in fundraising campaigns and prospecting.
- Experience with complex data queries including audience segmentation.
- Experience providing recommendations to improve ROI, reduce expenses, and/or strategic use of data.
- Experience using Microsoft Power BI and other Power apps is highly desirable.
- Familiarity with Blackbaud Raiser's Edge/NXT donor database would be an asset.
- Prior experience defining data quality standards and processes.

The selected candidate must be willing to commit to our Vision, Mission and values. Effect Hope is a Christian mission with a donor base that is primarily of the Christian faith. Candidates must be comfortable with this position and be willing to work in this environment with a broad range of Christian perspectives.

We welcome and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

We thank all those who apply; however, only those selected for an interview will be contacted.

Apply now to humanresources@effecthope.org.